



Minutes - Tuesday, September 11, 2018

Subject	Belton Preparatory Academy Board of Trustees	Date	9/11/18 at 6:00 PM
Attendees	Donelle Millwood, Jordan Denmark, Chris Cauley, Magon Wilson, Angie King (Not present), Chad (via phone), Deirdre McCullough		

Topic	Highlights
Call to Order	Chris Cauley called the meeting to order at 6:00 pm.
Invocation	Invocation was led by Jordan Denmark
Pledge of Allegiance	Led by Chris Cauley
Freedom of Information Act Compliance	Agenda was posted.
Public Comment	No public comment.
Approval of Agenda	Deirdre McCullough moves to amend the agenda to include a calendar change to reflect a professional development day for faculty on September 21, 2018. The school was originally scheduled to be in session on this date; however, faculty will be attending Ron Clark Academy for professional development. This day will be made up on January 18, 2018, when students were originally scheduled to be out of school. January 18, 2018 is now proposed to be an in-session day. Chris Cauley opened the floor for a motion to approve the calendar change. Donelle Millwood made the motion. Jordan Denmark seconded the motion. The motion was unanimously approved.
Budget	Ms. McCullough reviewed the FY- 2018 budget with the Board and stated that BPA is projected to finish the year with a surplus instead of a deficit. She referenced faculty and staff salaries on page 4 of the budget and asked for questions. There were none. She explained that the





	<p>Reading Coach is state-funded and that 80% of two of the listed positions would be covered by the P&I budget for contracted services.</p>
<p>P&I Planning and Year 1 Update</p>	<p>Ms. McCullough reviewed the P&I Planning budget with the Board again, explaining that the funds have been spent and are now being reimbursed to the school. She asked for questions. The Board had no questions.</p> <p>Ms. McCullough reviewed the P&I Year 1 Budget with the Board and explained that the budget has been submitted and that the school is waiting for approval. She explained that the faculty and staff worked diligently to create a budget that would provide the quality education desired for BPA students. She reminded the Board that amendments can be made if they wish to make recommendations for changes to the budget. She explained that as they had requested, the P&I Year 1 budget included funding for a large-scale recruitment campaign.</p> <p>Jordan Denmark asked what types of advertisements are included in the recruitment campaign. Ms. McCullough explained that social media will be amped up and ads will be placed in surrounding newspapers to include Anderson magazine. The school will purchase billboards and FaceBook ads. A marketing company will be hired to target our intended audience through geofencing, with a specific push for preschool students in surrounding areas. Other targeted groups will be families participating in rec leagues, churches, and preschools.</p>





	<p>Donelle Millwood recommended marketing to Honea Path Cheerful Cherubs and Trinity United Methodist Church.</p>
<p>Lease</p>	<p>Ms. McCullough presented the school’s lease agreement to the Board. It was explained that a donor may provide the school with a portable soon. The portable will be roughly 30 x 20 with 6 classrooms, 2 ADA compliant restrooms, and office space. The portable will be used in addition to the church.</p> <p>Ms. McCullough asked if the Board could move forward to approve the FY 2018 budget.</p> <p>Chris Cauley opened the floor for a motion. Donelle Millwood made a motion to approve the budget. Jordan Denmark seconded the motion. The vote was unanimous.</p> <p>Chris Cauley opened the floor up for a motion to approve the lease agreement with Second Baptist Church. Jordan Denmark made the motion to approve the lease agreement. Magon Wilson seconded the vote. The vote was unanimous.</p>
<p>BPA Child Abuse and Neglect Policies</p>	<p>Ms. McCullough reviewed the Child Abuse and Neglect Policies with the Board. She explained that if there are any allegations, the school will notify law enforcement. The school board will be notified as soon as reasonably possible in the situation.</p> <p>Magon Wilson made a motion to approve the BPA Child Abuse and Neglect Policies. Donelle Millwood seconded the motion. There was unanimous approval.</p>





<p>Sexual Harassment Policy</p>	<p>Ms. McCullough reviewed the Sexual Harassment Policy with the Board.</p> <p>Chris Cauley asked if the policy should include verbiage to have an alternate person for the employee to report to if the person who would normally receive the report happens to be the accused. The Board discussed approving the policy as read and amending it later after seeking legal advice.</p> <p>Chris Cauley opened the floor for a motion to approve the Sexual Harassment Policy for BPA. Donelle Millwood made a motion to approve the policy as read, and Magon Wilson seconded the vote. The vote was unanimous.</p>
<p>Nut Free</p>	<p>Deirdre McCullough discussed the need for a policy pertaining to nut allergies. She explained that the school is nut-free at this time but that the Board needs to create a policy to formally address this matter.</p> <p>Donelle Millwood explained that her children’s school sent a note home which stated that if treats or snacks are brought for a whole class, the food cannot contain nuts. Students, however, can bring food that contains nuts for their lunches.</p> <p>The board agreed that the school will remain Nut-Free until legal counsel is considered.</p> <p>Deirdre McCullough stated that she will have a message sent through REMIND to remind parents that BPA will remain nut-free until further notice from the Board.</p>





	<p>Ms. McCullough shared that emergency kits will be delivered to the school and training will be provided on Tuesday, September 25, 2018. The kits can be used in multi-casualty situations. Training videos will also be provided for teachers and Board members.</p>
<p>Board Elections and Policies</p>	<p>Ms. McCullough reviewed the Charter law guidelines for voters. BPA's charter gives specific directions for voting procedures and timelines. Nominations will be made and votes will be cast on November 15th, 2018.</p> <p>Chris Cauley asked if the Board members serve a two-year term. Ms. McCullough explained that according to BPA's bylaws, the two-year terms will be staggered after the first election to prevent a complete change in board members every two years.</p> <p>The Board discussed the Faculty Handbook and agreed to vote on it at the next Board meeting.</p>
<p>Miscellaneous</p>	<p>Donelle Millwood asked about background checks for chaperones and volunteers. Ms. McCullough explained that all chaperones and volunteers will have background checks before working with BPA students.</p>
	<p>Chris Cauley asked for a motion for the meeting to be adjourned. Jordan Denmark made a motion to adjourn the meeting. Magon Wilson seconded the motion. The vote was unanimous to adjourn. The meeting was adjourned at 7:35 pm.</p>

