

## Meeting Minutes

<b>Subject</b>	<b>Belton Preparatory Academy Board of Trustees</b>	<b>Date</b>	<b>1/9/2023</b>
<b>Facilitator</b>	Angie King	<b>Time</b>	6:00pm/7:00pm
<b>Location</b>	Conference Room- Belton Second Baptist (Upper Level)	<b>Scribe</b>	Magon Wilson
<b>Attendees</b>	Magon Wilson, Zack MacInnis, Jeff Jenkin, Candace Whitfield, Rachel Sibilo, Angie King, Jordan Denmark		
<b>Public Attendees</b>	Jamie Brumer, Todd Atwater, Deidra McCullough, Jennifer Barbeau, James Gaylean, Craig Wooten, Bill Roach		

Key Points Discussed		
No.	Topic	Highlights
<b>Work Session/ Executive Session (Closed to Public)</b>		
		- Angie King called the work session/executive session to order at 6:07pm
	<b>Building Updates</b>	- Board received a building update from Jennifer Barbeau at Highmark.
	<b>Executive Session</b>	
		- Angie King motions to come out of executive session; Jordan Denmark 2nd. Motion carries.
<b>1.</b>	<b>Call Order</b>	- Angie King called the meeting to order at 8:00pm
<b>2.</b>	<b>Invocation</b>	- Zack MacInnis led the invocation.
<b>3.</b>	<b>Pledge of Allegiance</b>	- All members stood and recited the pledge.
<b>4.</b>	<b>Freedom of Information Act Compliance</b>	- We are in compliance; notice was posted on the BPA website on Thursday, January 5, 2023.
<b>5.</b>	<b>Public Comment</b>	- None

6.	<b>Approval of Agenda</b>	<ul style="list-style-type: none"> <li>- Magon Wilson motions to approve the agenda; Zack MacInnis 2nd. All in favor. Motion carries</li> </ul>
7.	<b>Approval of November 14, 2022 Minutes</b>	<ul style="list-style-type: none"> <li>- Jeff Jenkins motion to approve the November 14, 2023 minutes; Angie King 2nd. All in favor. Motion carries</li> </ul>
8.	<b>Review of the Financials</b>	<ul style="list-style-type: none"> <li>- Financials were requested on December 20, 2022, December 23, 2022, and January 2, 2023. Financials were not received prior to the board.</li> <li>- Financials were sent to the board at noon (via email by Craig Wooten) on January 9, 2023- no board member received these in their email.</li> </ul>
9.	<b>Board Matters</b>	<p>Magon Wilson motion that the board adopts a policy action*; Angie King 2nd. All in favor, motion carries.</p> <ul style="list-style-type: none"> <li>- All documents to be reviewed and discussed should be received by the board 1 week prior to the meeting.</li> <li>- Serious matters- 30 days in advance</li> <li>- Emergency matters- 24 hours in advance</li> <li>- Classification of document types to be determined by the board/ board chair.</li> </ul>
10.	<b>Election of Board Offices</b>	<ul style="list-style-type: none"> <li><b>a. Chair</b> <ul style="list-style-type: none"> <li>i. Candace Whitfield motions for Angie King to serve as board secretary; Magon Wilson, 2nd. All in favor; motion carries.</li> </ul> </li> <li><b>b. Vice- Chair</b> <ul style="list-style-type: none"> <li>i. Zack MacInnis motions for Candace Whitfield to serve as Vice Chair; Angie King, 2nd. All in favor; motion carries.</li> </ul> </li> <li><b>c. Secretary</b> <ul style="list-style-type: none"> <li>i. Candace Whitfield motions for Magon Wilson to serve as board secretary; Jeff Jenkins, 2nd. All in favor; motion carries.</li> </ul> </li> <li><b>d. Treasurer</b> <ul style="list-style-type: none"> <li>i. Zack MacInnis motions for Magon Wilson to serve as board treasurer; Candace Whitfield, 2nd. All in favor; motion carries.</li> </ul> </li> </ul>
11.	<b>School Report and Updates</b>	<ul style="list-style-type: none"> <li><b>a. Enrollment Updates</b> <ul style="list-style-type: none"> <li>i. Current Enrollment 237</li> <li>ii. Applications for 2023- 2024 school year- 97 <ul style="list-style-type: none"> <li>1. Lottery for 1st, 2nd, 3rd, and 6th</li> </ul> </li> <li>iii. Electronic Enrollment- will go like February 1, 2023</li> </ul> </li> <li><b>b. Academic Report</b> <ul style="list-style-type: none"> <li>i. MAP testing was just completed; MAP conferences will begin the week of January 17th.</li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>ii. Day at the State House: Testing incentive trip upcoming- January 25th</li> <li>iii. February 6th (unofficial)- Institute celebration</li> </ul>
12.	<b>2023- 2024 School Calendar</b>	<ul style="list-style-type: none"> <li>- Magon Wilson motions to follow the Anderson 2 schedule with the exception of September 1 and May 22. Rachel Sibilio 2nds. All in favor. Motion carries.</li> </ul>
13.	<b>EMO Updates</b>	<ul style="list-style-type: none"> <li>- Building term sheet coming</li> <li>- Electronic enrollment- February 1, 2023</li> <li>- Classroom space for 2023- 2024 determined by February. Options will be presented to the board in the next 2-3 weeks.</li> </ul>
14.	<b>Miscellaneous/ Other from the Board</b>	<ul style="list-style-type: none"> <li>- Rachel is going to register on the Truist and Peoples Bank Account.</li> </ul>
		<ul style="list-style-type: none"> <li>- Angie King motions to adjourn at 9:56 pm.</li> </ul>