

Meeting Minutes

Subject	Belton Preparatory Academy Board of Directors	Date	March 11, 2024
Facilitator	Angie King	Time	6:00 p.m.
Location	BPA Conference Room (Upper level)	Scribe	Amanda Dyar Moss
Attendees	Angie King, Zach MacInnis, Amanda Dyar Moss, Candace Whitfield, Rachel Sibilio		
Public Attendees	Alan Barr, Bill Roach		

Key Points Discussed		
No.	Topic	Highlights
1.	Call to Order	Meeting called to order at 6:01 p.m.
2.	Invocation	Invocation led by Zack MacInnis
3.	Pledge of Allegiance	All members and guests recited the Pledge of Allegiance
4.	Freedom of Information Act Compliance	In compliance with FOIA, the agenda was posted on the website Friday March 8 th . It was also posted at the elementary school and middle school yesterday.
5.	Approval of Agenda	Motion to approve Amanda Dyar Moss 2 nd by Rachel Sibilio. All in favor; Motion carries.
6.	Approval of February 12, 2024, Minutes (Action)	Motion to approve the minutes by Zack MacInnis 2 nd by Amanda Dyar Moss. All in favor; Motion carries.
7.	Approval of February 22, 2024, Minutes (Action)	Motion to approve the minutes, by Angie King; 2 nd by _Zack MacInnis. All in favor; Motion carries.
8.	Approval of February 28, 2024, Minutes (Action)	Motion to approve the minutes Angie King; 2 nd by Amanda Dyar Moss. All in favor; Motion carries.
9.	Public Comment	none
10.	Executive Session <ul style="list-style-type: none"> • Contractual Matters <ul style="list-style-type: none"> o IT Services • Legal Advice <ul style="list-style-type: none"> o Employee At Will Agreement • Personnel Matters <ul style="list-style-type: none"> o Teacher Compensation o 2024/2025 Faculty/Staff Positions o Professional Development • Board Policies <ul style="list-style-type: none"> o Board Member Qualifications 	Motion to move into executive session Amanda Dyar Moss; 2 nd by Zack MacInnis. All in favor; Motion carries.

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No.	Topic	Highlights
		Motion to move out of executive session by Amanda Dyar Moss; 2 nd by Angie King. All in favor; Motion carries.
11.	Possible action item(s) from the Executive Session	<p>Motion to approve for staff members to attend PD days as discussed during executive session funded through Title II __Amanda Dyar Moss; 2nd by Candace Whitfield. All in favor; Motion carries.</p> <p>Motion to approve moving from 25:1 to 20:1 in Kindergarten and will need to hire an additional kindergarten teacher to accommodate this updated ratio Amanda Dyar Moss; 2nd by Candace Whitfield. All in favor; Motion carries.</p> <p>Motion to approve adding a Dean of Students position for the upcoming 2024-2025 school year Amanda Dyar Moss; 2nd by Angie King. All in favor; Motion carries.</p> <p>Motion to approve to hire the 4 new teachers as presented by Alan Barr during executive session by Candace Whitfield, 2nd by Amanda Dyar Moss. All in favor; Motion carries.</p>
12.	Review of Financials (Rachel Sibilo)	<p>Documents reviewed to include balance. Deposits reviewed. Did have a returned deposit with fees.</p> <p>COEPTIS lease includes lease for portables and church. We are paid up to date. Did send via mail and have now changed to eBill per their request.</p> <p>Bond payment reviewed.</p> <p>Revenue for March reviewed.</p>
13.	Federal Program (Rachel Sibilo)	Title II funding discussed for mentoring and stipends. Includes retention and hiring as well.
14.	Update from Ecofin Call (Rachel Sibilo)	Rachel and Angie spoke with Ecofin last Tuesday. Moving forward with no concerns at this time. There are reports due at certain times and is impacted by enrollment. They also want to be notified of changes on the board or major changes to the school.

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15.	Update from Second Baptist Deacons Meeting (Rachel Sibilio & Zach MacInnis)	<p>Was attended by Rachel and Zack 2 weeks ago with Deacon board. They toured the facilities and made requests/recommendations. List of walls they want back, walls they want to keep down, repaint the entire 2nd floor, new carpet, new VCT in choir room. They will keep the playground and want the fence moved. They requested cleaning carpets and pews and replacing chairs in the sanctuary. They have been offered the portables by James Galyean. They are looking for when the school will be out by and have been told aiming for July. At present, no agreement has been made with the church. The church is aware that the school has been paying \$10,000 per month vs \$120,000 per year. The original agreement was made between Coeptis and the church. Essentially want the church back to the way it was. The deacons notified they will need 3 quotes for each repair item for the board to vote on. Per James Galyean during the meeting, the board and Coeptis will come to an agreement and follow up.</p> <p>Board questions if the \$10,000 monthly payments to Coeptis were to be set aside to repair the school.</p>
16.	Board Elections (Action)	Motion to have the Charter Alliance conduct the process like they have over the previous elections, they will set timelines for biosketch, notifying families and holding the election Angie King; 2 nd by Rachel Sibilio. All in favor; Motion carries.
17.	Principal's Report and Updates to Board (Alan Barr) <ul style="list-style-type: none"> • Enrollment Update • Student Enrollment Waitlist Policy • 2024-2025 Program Planning • Comprehensive Needs Assessment <ul style="list-style-type: none"> o Process and Product 	<p>Enrollment at 440 enrolled. We have PowerSchool and PowerSchool enrollment until June 30th. Closing grades K, 1, 4 and 8. Will be notifying families and holding a waitlist. Families will be notified if a slot becomes available and will have 5 business days to respond or seat will be forfeited.</p>

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		<p>Upcoming school year dismal times-recommend staggered dismal time in the afternoon in the upcoming school year for traffic flow-times will remain the same at 2:20 and 2:50.</p> <p>Will stay w CKLA curriculum which has been adopted by SC and will be of no charge next year.</p> <p>Comprehensive Needs assessment will be conducted over the next month (April) and due in May. Will address needs to utilize federal funding for the next year.</p> <p>Looking into cost benefit of afterschool program for next year.</p> <p>State retirement at this time looking at potential budgeting, will hold at this time. Barr will compare new PEBA module and 401k options.</p>
18.	Building Updates (Angie King)	<p>Roofers will be on site Thursday. Will take 2-3 weeks. Once half the roof is enclosed, they will start work inside that wing. Highmark has meeting with Haskell tomorrow. Still working on SC DOT issues.</p> <p>FFE budget--Looking at schools like us, the average costs for desks/chairs/etc is approximately \$54,000.</p> <p>Barr has inventory lists of current desks/chairs/tables.</p>
19.	Miscellaneous/Other from the Board	
	Next Meeting	The next meeting will be held Monday April 8, 2024, in the BPA conference room at 6 p.m.
		Motion to adjourn at 9:21 p.m. by Angie King; 2 nd by Amanda Dyar Moss. All in favor; Motion carries.

Action Plan			
No.	Action Item(s)	Owner	Target Date
1.			
2.			
3.			
4.			
5.			

Board Member Signatures

No.	Name	Signature
1.		
2.		
3.		
4.		
5.		