

Meeting Minutes

Subject	Belton Preparatory Academy Board of Directors	Date	May 13, 2024
Facilitator	Candace Whitfield	Time	6:00 p.m.
Location	BPA Conference Room (Upper level)	Scribe	Amanda Dyar Moss
Attendees	Candace Whitfield, Blake Cooper, Zach MacInnis, Amanda Dyar Moss, Rachel Sibilio		
Public Attendees	Alan Barr, Bill Roach		

Key Points Discussed		
No.	Topic	Highlights
1.	Call to Order	Meeting called to order at 6:03 p.m.
2.	Invocation	Invocation led by Zack MacInnis
3.	Pledge of Allegiance	All members and guests recited the Pledge of Allegiance
4.	Freedom of Information Act Compliance	In compliance with FOIA, the agenda was posted to Facebook. It was also posted at the elementary school and middle school on Sunday May 12th. Posted to website Friday May 10 th .
5.	Approval of Agenda	Motion to approve the agenda by Amanda Dyar Moss 2 nd by Blake Cooper. All in favor; Motion carries.
6.	Approval of April 8, 2024, Minutes (Action)	Motion to approve the minutes by Amanda Dyar Moss 2 nd by Zach MacInnis. All in favor; Motion carries.
7.	Approval of April 19, 2024, Minutes (Action)	Motion to approve the minutes by Zach MacInnis 2 nd by Rachel Sibilio. All in favor; Motion carries.
8.	Public Comment	

Key Points Discussed		
No.	Topic	Highlights
9.	<p>Executive Session</p> <ul style="list-style-type: none"> • Legal Advice <ul style="list-style-type: none"> o Procurement Policy o Board Bylaws o Faculty Handbook • Personnel Matters <ul style="list-style-type: none"> o Teacher A Compensation o 2024-2025 Administration Personnel Issues and Hiring o 2024-2025 Faculty/Staff Personnel Issues and Hiring • Discussions of negotiations incident to proposed contractual arrangements <ul style="list-style-type: none"> o Accounting Firm Services 	<p>Motion to move into Executive Session by Amanda Dyar Moss, 2nd by Zach MacInnis. All in favor; Motion carries.</p>
		<p>Motion to move out of Executive Session by Amanda Dyar Moss, 2nd by Zach MacInnis. All in favor; Motion carries.</p>
10.	<p>Possible action item(s) from the Executive Session</p>	<p>Motion to forgo payment for lease agreement made by Zach MacInnis 2nd by Blake Cooper. All in favor; Motion carries.</p> <p>Motion to approve the 5 candidates discussed during Executive Session for hire for the upcoming school year 2024-2025 Amanda Dyar Moss 2nd by Zach MacInnis. All in favor; Motion carries.</p> <p>Motion to move the June meeting to the 17th Amanda Dyar Moss 2nd by Blake Cooper. All in favor; Motion carries.</p> <p>Motion for Rachel Sibilio to do an accountant search to fill the position for the 2024-2025 school year by Amanda Dyar Moss 2nd by Candace Whitfield. All in favor; Motion carries.</p>
11.	<p>Review of Financials (Rachel Sibilio)</p>	<p>The quarterly bond is due tomorrow. Financials reviewed by Rachel Sibilio.</p>

Key Points Discussed		
No.	Topic	Highlights
		<p>April and May financials reviewed. Deposits received included Esser funding reimbursement. Deductions reviewed.</p> <p>Past due accounting bills reviewed under R&R's management, and balances paid in full for tax bill prior to November 2023. Bond payment has been paid and on time. Janitorial service fee reviewed and currently looking for cleaning services for upcoming year. Storage building payments have been returned due to "overpayment", Storage company is researching the source of additional payments, will send us an updated bill once research is completed.</p> <p>Hiring bonuses for SPED positions will be received at the start of the new school year. Conference refunds will be received back in mid-June.</p>
12.	2024-2025 Budget First Reading	This has been locked in Google but will be unlocked and sent out before next board meeting.
13.	Principal's Report and Updates to Board (Alan Barr) <ul style="list-style-type: none"> o Enrollment Update 	<p>Enrollment stands at 465 students. All new faculty info was sent to Angie today. Waiting on Erskine to send onboarding forms so no lapse in health coverage. Alan will then onboard all new hires end of May-first of June (prior to July).</p> <p>Faculty will be distributed boxes this week. Chromebooks will be wiped over the next few weeks-no fee, already included in contract.</p> <p>Boxes should be moved to Patterson's room and back rooms on the back hall. At 2nd campus, boxes in the gym.</p>
14.	Building Updates (Angie King)	<p>Weekly progress reports from Highmark. Per Highmark, on time with start date of August 1, completion still set for July 17th. Construction for this reporting period-duct work done, installation and drywall is ongoing, mud and tape. Exterior of building is being prepped for painting.</p> <p>The board has been invited May 22nd for a walk through.</p>
15.	Miscellaneous/Other from the Board	The call for candidates for the board position ends May 15 th .
	Next Meeting	The next meeting will be held Monday June 17 th , in the BPA conference room at 6 p.m.
		Motion to adjourn at 8:40 p.m. by Candance Whitfield 2 nd by Zach MacInnis. All in favor; Motion carries.

Action Plan			
No.	Action Item(s)	Owner	Target Date
1.			
2.			
3.			
4.			
5.			

Board Member Signatures		
No.	Name	Signature
1.		
2.		
3.		
4.		
5.		