

Meeting Minutes

Subject	Belton Preparatory Academy Board of Directors	Date	June 24th, 2024
Facilitator	Angie King	Time	6:00 p.m.
Location	BPA Conference Room (Upper level)	Scribe	Amanda Dyar Moss
Attendees	Angie King, Blake Cooper, Zach MacInnis, Amanda Dyar Moss, Candace Whitfield, Rachel Sibilio;		
Public Attendees			

Key Points Discussed		
No.	Topic	Highlights
1.	Call to Order	Meeting called to order at 6:06 p.m.
2.	Invocation	Invocation led by Zack MacInnis
3.	Pledge of Allegiance	All members and guests recited the Pledge of Allegiance
4.	Freedom of Information Act Compliance	In compliance with FOIA, the agenda was posted at the elementary school (Second Baptist) on Sunday June 23, 2024. It was posted to website Friday June 21, 2024.
5.	Approval of Agenda (action)	Motion to amend the agenda to move operational budget from executive session to Budget Second reading by Angie King 2 nd by Rachel Sibilio. All in favor; Motion carries. Motion to approve the amended agenda by Amanda Moss, 2 nd by Rachel Sibilio; All in favor; Motion carries.
6.	Executive Session <ul style="list-style-type: none"> • Contractual Matters <ul style="list-style-type: none"> o Internet Provider o Operational Budget • Personnel Matters <ul style="list-style-type: none"> o Principal Candidate Contract Negotiations o Teacher A Compensation o Teacher B Job Duties 	Motion to move into Executive Session by Angie King 2 nd by Zack MacInnis. All in favor; Motion carries.
		Motion to move out of Executive session by Rachel Sibilio, 2 nd by Amanda Dyar Moss. All in favor; Motion carries.
7.	Possible action item(s) from the Executive Session	No motions moving out of executive session

Key Points Discussed		
No.	Topic	Highlights
8.	2024-2025 Budget Second Reading (Action)	<p>Reviewing operational budget. Spoke w Hammond water, Duke and Justin from Highmark to try to get an accurate number for budgeting. Will increase Operational budget to \$20,000 from \$12,000 per month.</p> <p>Discussion on enrollment-currently stands at 464. The amount did increase per pupil. Readjust budget for enrollment to 420 to allow for flexibility in enrollment numbers for 5 day count.</p> <p>Will discuss at next board meeting on Wednesday for potential fiscal agents for the upcoming 2024-2025 school year.</p> <p>Discussion regarding janitorial services. Consider hiring a full-time in-house vs contract service.</p> <p>Add lawn maintenance, fencing, landscaping to budget.</p> <p>Budget needs to be submitted by June 30th, 2024.</p>
	Next Meeting	The next meeting will be held Wednesday June 26 th , 2024, at 6p.m., in the BPA conference room at 6 p.m.
		Motion to adjourn at 8:48 p.m. by Blake Cooper; 2 nd by Zack MacInnis. All in favor; Motion carries.

Action Plan			
No.	Action Item(s)	Owner	Target Date
1.			
2.			
3.			
4.			
5.			

Board Member Signatures		
No.	Name	Signature
1.		
2.		
3.		

Board Member Signatures		
No.	Name	Signature
4.		
5.		