

## Meeting Minutes

<b>Subject</b>	<b>Belton Preparatory Academy Board of Directors</b>	<b>Date</b>	<b>August 12, 2024</b>
<b>Facilitator</b>	Angie King	<b>Time</b>	6:00 p.m.
<b>Location</b>	BPA Conference Room (Upper level)	<b>Scribe</b>	Amanda Dyar Moss
<b>Attendees</b>	Angie King, Blake Cooper, Zach MacInnis, Amanda Dyar Moss, Candace Whitfield, Rachel Sibilio, Mel Hahn		
<b>Public Attendees</b>	Dierdre McCullough, Bill Roach, Neth Nettles via phone		

Key Points Discussed		
No.	Topic	Highlights
1.	Call to Order	Meeting called to order at 6:09 p.m.
2.	Invocation	Invocation led by Dierdre McCullough
3.	Pledge of Allegiance	All members and guests recited the Pledge of Allegiance
4.	Freedom of Information Act Compliance	In compliance with FOIA, the agenda was posted at the school site yesterday. Posted to website Friday.
5.	Public Comment	None
6.	Approval of Agenda (Action)	Motion to approve Candace Whitfield 2 <sup>nd</sup> by Angie King. All in favor; Motion carries.
7.	Approval of July 8, 2024, Minutes (Action)	Motion to approve the minutes Amanda Dyar Moss 2 <sup>nd</sup> by Rachel Sibilio. All in favor; Motion carries.
8.	Approval of July 20, 2024, Minutes (Action)	Motion to approve the minutes Mel Hahn 2 <sup>nd</sup> by Rachel Sibilio. All in favor; Motion carries.
9.	Approval of August 2, 2024, Minutes (Action)	Motion to approve the minutes Angie King 2 <sup>nd</sup> by Zack MacInnis. All in favor; Motion carries.
10.	Review of Financials (Rachel Sibilio)	<p>Financial reviewed. Ending balance discussed. Expenses reviewed. Funding reviewed.</p> <p>Coeptis lease will be falling off. The DON insurance was rolled into the July finances. We have 2 payments for bond counsel that will be coming out. Bond payment reviewed.</p> <p>Five-day count will be on Friday August 16<sup>th</sup>, and this information will be reviewed by the Institute via PowerSchool.</p>

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No.	Topic	Highlights
		<p>Hiring bonus reviewed for those applicable.</p> <p>Physical therapy.</p> <p>Moving bill reviewed. The crew consisted of 18-20 people and multiple trucks with multiple trips.</p> <p>Teacher supply checks were paid in July. Will receive reimbursement in January at the latest.</p> <p>Anticipate changes for August financials with falling off certain expenses and increased funding.</p>
11.	Equipment Needs for 2023/2025 Academic Year (Action)	<p>Smartboards (12) and Chromebooks (unsure of # for kids but 15 for teachers)-looking at 5-year leases for both. These are a necessity.</p> <p>CC&amp;M (John) for firewall and server, contract has been signed. They have worked with Segra in the past. They will be working with Segra to set up the internet. CC&amp;M services the printers.</p> <p>Currently the phones and internet are not working.</p>
12.	New Building Owner Training	<p>Haskell is going to meet with Dierdre to discuss who needs to be trained. Will also record a video to have this for future staff. K12 has set up security cameras. Deirdre has access and Angie and will include any additional staff. However, no one else currently has access.</p> <p>Angie spoke with Craig Wooten. He has 3 master keys. The school has 1 key. There are 2 additional keys in the lock boxes. These are "do not duplicate keys." Will plan to ask Craig for all but 1 of the keys.</p>
13.	School Wide Communication Plan	<p>This is in relation to the Telecom system. Cyber (Angela) has failed to submit a quote thus far regarding telecoms vs CC&amp;M (John). Had a previous quote from K12ITC. Per Angela, we are not under contract with Cyber but rather month to month basis. Angie King will reach out to CC&amp;M tomorrow to have them proceed with setting up Telecoms given the urgency needed to get this established.</p>

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No.	Topic	Highlights
14.	Principal's Report and Updates (Deirdre McCullough) <ul style="list-style-type: none"> <li>● Enrollment Update</li> <li>● 2024-2025 Important Dates &amp; Updates</li> <li>● Safety Grant Update</li> </ul>	<p>In PowerSchool, we had 437 here today. 1 was sick, 3 registering tomorrow, 1 pending record. This would bring us to 440. We may have some on the waiting list and Deirdre will review.</p> <p>August the 15th is Meet the Teacher from 5-7.</p> <p>Safety grant-have number of items requesting from Dierdre as an update to previous submission from former principal. We were approved for \$20,000. One item is a fence, Raptor, etc. Will look for additional grants to cover some of this.</p>
15.	Executive Session <ul style="list-style-type: none"> <li>● Contractual Matters               <ul style="list-style-type: none"> <li>○ School Psychologist</li> <li>○ Cintas</li> <li>○ Insurance Coverage</li> </ul> </li> <li>● Legal Advice               <ul style="list-style-type: none"> <li>○ Lease Agreement</li> <li>○ Subpoena</li> <li>○ Nut Policy</li> </ul> </li> <li>● Personnel Matters               <ul style="list-style-type: none"> <li>○ Employee A- Compensation</li> <li>○ Employee B- PTO</li> <li>○ Faculty/Staff Stipend</li> <li>○ 2024/2025 Faculty/Staff Hiring</li> <li>○ 2024/2025 Administration Personnel Hiring</li> </ul> </li> </ul>	<p>Motion to move into Executive Session by Rachel Sibilio, 2<sup>nd</sup> by Zack MacInnis. All in favor; Motion carries.</p>
		<p>Motion to move out of Executive Session by Angie King, 2<sup>nd</sup> by Rachel Sibilio. All in favor; Motion carries.</p>

Key Points Discussed		
No.	Topic	Highlights
16.	Possible action item(s) from the Executive Session	<p>Motion to move into contract for school psychologist for 2024/2025 school year as Executive Session by Angie King, 2<sup>nd</sup> by Amanda Dyar Moss. All in favor; motion to</p> <p>Motion to approve legal services in relation to subpoena as discussed in Executive Session by Amanda Dyar Moss 2<sup>nd</sup> by Candace Whitfield. Angie King abstain; Motion carries.</p> <p>Motion to approve compensation for Employee A as discussed during Executive session by Angie King by Amanda Dyar Moss. All in favor; Motion carries.</p> <p>Motion to approve Employee B PTO as discussed during Executive session by Angie King 2<sup>nd</sup> by Rachel Sibilio. All in favor; Motion carries.</p> <p>Motion to approve faculty/staff move in stipends Angie King 2<sup>nd</sup> by Zack MacInnis. All in favor; Motion carries.</p> <p>Motion to approve hiring of teacher C into second grade teacher position for 2024/2025 by Angie King 2<sup>nd</sup> by Amanda Dyar Moss. All in favor; Motion carries.</p> <p>Motion to approve administrative staffing position as discussed in Executive Session Angie King 2<sup>nd</sup> by Candace Whitfield. Rachel Sibilio, Zack MacInnis and Mel Hahn abstain. Motion carries.</p>
17.	Miscellaneous/Other from the Board	<p>Still awaiting completion for BDA, sink water in Science and Art room September 16th. Still a few other building things to be updated. This will include excavator work.</p> <p>Angie King has sent the institute a request to amend the charter for the high school.</p> <p>Look for a double stacked awning to be covered by safety grant.</p>
	Next Meeting	The next meeting will be held Monday September 9 <sup>th</sup> , 2024, in the BPA conference room at 6 p.m.
		Motion to adjourn at 8:57 p.m. by Angie King, 2 <sup>nd</sup> by Amanda Dyar Moss. All in favor; Motion carries.

Action Plan			
No.	Action Item(s)	Owner	Target Date
1.			
2.			
3.			
4.			
5.			

Board Member Signatures		
No.	Name	Signature
1.		
2.		
3.		
4.		
5.		