

Meeting Minutes

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| Subject | Belton Preparatory Academy Board of Directors | Date | Monday September 9, 2024 |
| Facilitator | Angie King | Time | 6:00 p.m. |
| Location | BPA Conference Room (Upper level) | Scribe | Amanda Dyar Moss |
| Attendees | Angie King, Blake Cooper, Zach MacInnis, Amanda Dyar Moss, Candace Whitfield, Rachel Sibilio | | |
| Public Attendees | Deirdre McCullough, Bill Roach | | |
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| Key Points Discussed | | |
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| No. | Topic | Highlights |
| 1. | Call to Order | Meeting called to order at 6:03 p.m. |
| 2. | Invocation | Invocation led by Zack MacInnis |
| 3. | Pledge of Allegiance | All members and guests recited the Pledge of Allegiance |
| 4. | Freedom of Information Act Compliance | In compliance with FOIA, the agenda was posted on Facebook prior to the 24-hour requirement to Facebook. It was also posted at the school prior to the 24-hour requirement. Additionally, it was not posted to website as that is being updated at this time. |
| 5. | Public Comment | |
| 6. | Approval of Agenda | Motion to approve Zack MacInnis 2 nd by Amanda Dyar Moss. All in favor; Motion carries. |
| 7. | Approval of February 12, 2024, Minutes (Action) | Motion to approve the minutes Zack MacInnis 2 nd by Rachel Sibilio. All in favor; Motion carries. |
| 8. | Review of Financials (Rachel Sibilio) | <p>Budget reviewed by Rachel. Total expenses reviewed and total revenue reviewed. Spending for August is based on the previous count, but September will be based on a 5-day count. We need to hold steady for funding the remainder of the year. SRO must be paid by BPA and reimbursed by the county. Completed payments to bond counsel. Received final 2nd Baptist pay. Have 1 calvary payment due. Bond payment increases July 2025.</p> <p>Angie will follow up to get account information for utilities: water and power.</p> |

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| No. | Topic | Highlights |
| 9. | <p>Equipment/Furniture Needs for 2024/2025 Academic Year (Action)</p> <ul style="list-style-type: none"> • Interactive Boards • Furniture • Chromebooks | <p>Interactive boards are on site and training took place today. Breaker issue with 2 boards. Juan, with Haskell, was notified and said there are 3 rooms per breaker, and it may be overloading circuit. Plan to see how tomorrow goes.</p> <p>Additional furniture was ordered: 55 chairs to replace those from Whitfield. Will need additional desks likely in December to cover.</p> <p>Defibrillator was returned to 2nd Baptist today. 2nd Baptist is compiling a list of items we may still be in possession of they would like returned. We have 10 desks to return that are being located. 2nd Baptist is still saying there are several Chromebooks still at the church.</p> <p>Chromebook quote approx. \$90,000. Cycle recommendations by Clay with CC&M is 3-5 years for replacement.</p> |
| 10. | <p>Principal's Report and Updates to Board (Deirdre McCullough)</p> <ul style="list-style-type: none"> • Enrollment Update • Uniform Update • Safety Grant Update • Building Concerns | <p>Enrollment is presently 445 students. Have had several enrollments this year.</p> <p>Uniform update: Paris and Heather with Palmetto Screenprint and Embroidery presenting options for uniforms. Servicing presently half of the student body. Most parents bring in 3-4 shirts and buy 2 gym shirts. The items are being stitched for \$10 and gym shirts for \$15. BPA has retail space in the shop now. Samples presented. Requesting an online store be allowed. There is a mock available for viewing. They are presenting to be sole provider. They would supply shirts. Would agree to enforce the dress code. Possibly they could offer sales. The board asks would a certain percentage be donated back to school-possible that special shirts i.e. fundraiser shirts may be an option for percentage donations if managed by PTO over online orders. Turn around time is 1 week even during peak times. Parents would still be able to bring in their own items to be embroidered. May be an option to ship or pick up in store. The items are considered custom and not able to be returned. Ability to try items on in store. Could not enter into contract until January. Deirdre McCullough will follow back up with Palmetto.</p> |

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| No. | Topic | Highlights |
| | | <p>Deidre McCullough submitted the safety grant for 2-way walkies, raptor, laptop, fencing and gates \$60,000, and emergency kits/defibrillators.</p> <p>Building concerns: Water leaking from the exterior side door and blowing in and completely saturating the mat. Gaskets have not been installed yet. The buzz in system is not operational at this point. Continuing to work on the water tank. Sound dampening boards for the gym are on backorder, Pat is not sure how many are coming in. Fire drill has not been done as they are continuing to work on the fire pump. Assemblies will have to be broken down by grade level because the maximum capacity is 204. Desks and chairs are scratching the floors-per custodians, the floors don't appear to half full wax coating. Mud is getting into tile and staining. Room 136, the class door does not close and blows open, which is next to exterior door; also, no keys to that door. Having backup of sewage smell-appears to be a dry trap issue. Custodians will start flushing with water on set schedules and re-eval in 1 month. The room that backs up to the fire room has a oil smell to it. Certain things to be done before September 16th per OSF: mill work upstairs for handicap accessibility is done. However, the tiles are not done yet. The BDA system has been installed. The fire tank was drained and worked on and has been refilled, leaks are fixed per construction. Angie to request this information in writing.</p> <p>Trying to get a letter to give to the county to establish a mailbox. Angie will reach out to the county and/or Craig Wooten to get this taken care of.</p> |
| 11. | <p>Executive Session</p> <ul style="list-style-type: none"> ● Contractual matters <ul style="list-style-type: none"> ○ IT Services ○ Educational Software ○ IXL Learning ○ Lawn care/Maintenance ● Legal Advice <ul style="list-style-type: none"> ○ Lease agreement ○ Pending Legal Claims ○ Subpoena ● Personnel Matters <ul style="list-style-type: none"> ○ 2024/2025 Faculty/Staff Hiring | <p>Motion to move into Executive Session by Angie King, 2nd by Amanda Dyar Moss; All in favor. Motion carries.</p> |

| Key Points Discussed | | |
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| No. | Topic | Highlights |
| | | Motion to move out of Executive Session by Amanda Dyar Moss, 2 nd by Rachel Sibilio; All in favor. Motion carries. |
| 12. | Possible action item(s) from the Executive Session | <p>Motion to move forward with Atomic8Ball for web site management Angie King 2nd by Amanda Dyar Moss. All in favor; Motion carries.</p> <p>Motion to authorize Rachel and Zack to negotiate with 2nd Baptist by Blake Cooper 2nd by _Amanda Dyar Moss. Angie King abstained, remaining board members present in favor; Motion carries.</p> <p>Motion to hiring Employee A as discussed during Executive session Angie King 2nd by Blake Cooper. All in favor; Motion carries.</p> |
| 13. | Miscellaneous/Other from the Board | <p>Will get a calendar with 2025 dates for the next meeting.</p> <p>Will need to also speak w Alliance to set up elections for 2 seats for next term.</p> |
| | Next Meeting | The next meeting will be held Monday October 14, 2024, in the BPA conference room at 6 p.m. |
| | | Motion to adjourn at 8:35 p.m. by Angie King 2 nd by Amanda Dyar Moss. All in favor; Motion carries. |

| Action Plan | | | |
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| No. | Action Item(s) | Owner | Target Date |
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| Board Member Signatures | | |
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| No. | Name | Signature |
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |

Board Member Signatures

| No. | Name | Signature |
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