

## Meeting Minutes

<b>Subject</b>	<b>Belton Preparatory Academy Board of Directors</b>	<b>Date</b>	<b>Monday October 14, 2024</b>
<b>Facilitator</b>	Angie King	<b>Time</b>	6:00 p.m.
<b>Location</b>	BPA Conference Room (Upper level)	<b>Scribe</b>	Amanda Dyar Moss
<b>Attendees</b>	Angie King, Zach MacInnis, Amanda Dyar Moss, Rachel Sibilio		
<b>Public Attendees</b>	Deirdre McCullough		

Key Points Discussed		
No.	Topic	Highlights
1.	Call to Order	Meeting called to order at 6:05 p.m.
2.	Invocation	Invocation led by Deirdre McCullough
3.	Pledge of Allegiance	All members and guests recited the Pledge of Allegiance
4.	Freedom of Information Act Compliance	In compliance with FOIA, the agenda was posted on the website Friday October 11 <sup>th</sup> . It was also posted at the school on Sunday October 13, 2024.
5.	Public Comment	No public comment
6.	Approval of Agenda (Action)	<p>Motion to amend the agenda to include annual audit update during Executive session by Rachel Sibilio, 2<sup>nd</sup> by Amanda Dyar Moss. All in favor; Motion carries.</p> <p>Motion to approve the amended agenda by Amanda Dyar Moss 2<sup>nd</sup> by Rachel Sibilio. All in favor; Motion carries.</p>
7.	Approval of September 9, 2024, Minutes (Action)	Motion to amend the minutes to abstain Angie from motion regarding Second Baptist approve the minutes Angie King 2 <sup>nd</sup> by Zack MacInnis. All in favor; Motion carries.
8.	Review of Financials (Rachel Sibilio)	<p>Reviewed expenditures and balance for September for beginning of month through the end of the month. All invoices for September have been paid. Data Technologies for laptops invoice removed, was a one-time expense as well as the moving fees. The last church lease was paid at the end of September. Annual charter fee for the year has been paid. Reviewed payment for SRO from county as well as reimbursement from grant funding.</p> <p>We have not received a Duke Energy bill. Checked with Haskell and they have not been receiving utilities bills. Angie has checked with the accessor's office regarding the address and confirmed the building address.</p>

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No.	Topic	Highlights
		The annual audit is beginning.
9.	Equipment/Furniture Needs for 2024/2025 Academic Year (Action)	<p>Presented Chromebook quotes to Rachel including lease options; Per Deidre, all Chromebook were audited for an exact number.</p> <p>Chairs have not been returned to Whitefield Baptist yet. Those purchased for BPA are due to be shipped on October 16th.</p> <p>We still have a few items at 2nd Baptist. We still have 2nd Baptist desks, stainless steal cart. AED has been returned.</p>
10.	<p>Principal's Report and Updates to Board (Deirdre McCullough)</p> <ul style="list-style-type: none"> <li>• Enrollment Update</li> <li>• Open Enrollment Academic Report</li> <li>• Revised 2024-2025 Academic Calendar (Action)</li> <li>• Afterschool GT Chorus Program</li> <li>• Student Incentives</li> <li>• Building Concerns</li> <li>• School Safety Walkthrough Report</li> <li>• Dismissal Change</li> </ul>	<p>Discussion on the school website. In the process of being updated for student enrollment, faculty enrollment, follow up emails and physical address.</p> <p>Enrollment reviewed-currently at 446. Deirdre toured with additional families today.</p> <p>Middle school English has 2 planning periods now.</p> <p>Revised school calendar 2024-2025 reviewed with the absences from Hurricane Helene. We have to make up 3 of these days before the state can forgive. As board can waive 2 days. We do have to add on PD days at the end for a total of 10 days.</p> <p>The after-school GT Course has been cancelled due to staffing.</p> <p>Running club is a volunteer program.</p> <p>Student Incentives to reward students for achievements.</p> <p>Building Concerns list reviewed as presented by Deirdre McCullough, was sent to Haskell 9/16/24. The front door is a big concern regarding the negative pressure preventing the school from properly closing. Two classrooms share 20 amps and Chromebook carts pull 17 amps. Haskell is supposed to be coming out the week of Thanksgiving to fix this.</p> <p>School safety meeting notes reviewed. Was conducted with Deputy Gown and Sargent Guthrie and Patti Barrett. The keys are an ongoing issue. There is 1 master to the school and one locked in the fire box. Angie to follow up with Craig Wooten regarding Master keys.</p>

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		Deputy Gowan will now direct inside the parking lot for drop off and dismissal. From 2pm to 3:10pm, teachers are dismissing students. Deirdre recommends changing dismissal time from 2pm to 2:35pm for grade levels K5-2nd grade.
11.	<p>Executive Session</p> <ul style="list-style-type: none"> <li>• Contractual Matters <ul style="list-style-type: none"> <li>o Lawn Care/Maintenance</li> <li>o Heating &amp; Air Maintenance</li> <li>o Educational Software</li> </ul> </li> <li>• Legal Advice <ul style="list-style-type: none"> <li>o Maternity Leave Policy</li> <li>o Lease Agreement</li> <li>o Pending Legal Claims</li> <li>o Subpoena</li> <li>o School Logo and Name</li> <li>o Volunteer Policy</li> </ul> </li> <li>• Personnel Matters <ul style="list-style-type: none"> <li>o Part-time Math Position</li> <li>o Long-term Substitutes</li> </ul> </li> </ul>	Motion to move into Executive Session by Angie King, 2 <sup>nd</sup> by Amanda Moss; All in favor. Motion carries.
		Motion to move out of Executive Session by Angie King, 2 <sup>nd</sup> by Rachel Sibilio; All in favor. Motion carries.
12.	Possible action item(s) from the Executive Session	<p>Motion to approve to enter into contract for lawn care/maintenance as discussed during Executive Session by Amanda Moss 2<sup>nd</sup> by Rachel Sibilo. All in favor; Motion carries.</p> <p>Motion to approve purchase of educational software as discussed during Executive Session by Angie King 2<sup>nd</sup> by Amanda Moss. All in favor; Motion carries.</p>
13.	Board Election Policy & Upcoming Elections	Board elections are following guidelines. Planning to hold November elections-2 seats up at that time for elected positions and 1 appointed seat.
14.	Miscellaneous/Other from the Board	
	Next Meeting	The next meeting will be held Monday November 11 <sup>th</sup> , 2024, in the BPA conference room at 6 p.m.
		Motion to adjourn at 9:10 p.m. by Angie King; 2 <sup>nd</sup> by Amanda Moss. All in favor; Motion carries.

<b>Action Plan</b>			
<b>No.</b>	<b>Action Item(s)</b>	<b>Owner</b>	<b>Target Date</b>
1.			
2.			
3.			
4.			
5.			

<b>Board Member Signatures</b>		
<b>No.</b>	<b>Name</b>	<b>Signature</b>
1.		
2.		
3.		
4.		
5.		