

# Meeting Minutes

<b>Subject</b>	<b>Belton Preparatory Academy Board of Directors</b>	<b>Date</b>	<b>Monday, December 9, 2024</b>
<b>Facilitator</b>	Rachel Sibilio	<b>Time</b>	6:00 p.m.
<b>Location</b>	BPA Conference Room	<b>Scribe</b>	Amanda Dyar Moss
<b>Attendees</b>	Rachel Sibilio, Zach MacInnis, Amanda Dyar Moss, Mel Hahn, Amy Payne, Edward Hansen		
<b>Public Attendees</b>	Deirdre McCullough, Bill Roach		

Key Points Discussed		
No.	Topic	Highlights
1.	Call to Order	Meeting called to order at 6:06 p.m.
2.	Invocation	Invocation led by Deirdre McCullough
3.	Pledge of Allegiance	All members and guests recited the Pledge of Allegiance
4.	Freedom of Information Act Compliance	In compliance with FOIA, the agenda was posted on the website Friday, December 6 <sup>th</sup> , 2024. It was also posted at the school on Saturday December 7 <sup>th</sup> , 2024.
5.	Public Comment	None
6.	Induction of New Board Members <ul style="list-style-type: none"> <li>• Amy Payne</li> <li>• Edward Hansen</li> </ul>	New board members inducted at this time Amy Payne and Edward "Joe" Hansen.
7.	Approval of Agenda (Action)	Agenda approved with corrections as follows: delay board officer elections until January, as well as appointment of board member seat that is currently available by Rachel Sibilio 2 <sup>nd</sup> by Zack MacInnis. All in favor; Motion carries.
8.	Approval of November 11, 2024, Minutes (Action)	Motion to approve the minutes by Zack MacInnis 2 <sup>nd</sup> by Mel Hahn. All in favor; Motion carries.
9.	Approval of November 20, 2024, Minutes (Action)	Motion to approve the minutes Zack Macinnis 2 <sup>nd</sup> by Amanda Dyar Moss. All in favor; Motion carries.
10.	Review of Financials (Rachel Sibilio)	For November—Reviewed monthly expenses;
11.	FY 2024 Audit (Action)	Annual audit reviewed. Completed by Martin Smith and they are also doing the 9-90. Reviewed 45-day ratio in reserve. The budget has been in line with projections. Losses reviewed to include inherited expenses, SRO. Neth Nettles has received the audit as well for review. Spoke with Zach Buchanan with Manley Garvin-- Received clean audit ending June 30, 2024. Invoices were brought up to date, no outstanding bills as of today. Reviewed days cash on hand and debt ratio. Cash on hand and debt ratio for July 1, 2024 to June 30, 2025 at present are projected to be better for this year than last year.
12.	Appointment of Board Member (Action)	Delayed until next board meeting
13.	Board Officer Elections (Action)	DELAYED UNTIL JANUARY
14.	Equipment/Furniture Needs for 2024/2025 Academic Year (Action)	Requesting additional Chromebooks as K5 and 1 <sup>st</sup> are sharing. Right now, the other grade levels are covered exactly. Requesting 2 more laptops for teachers to have extra. Requesting additional tables/chairs. Carriers have been ordered but not in yet. Students were sent home with Chromebooks to charge for MAP tomorrow.

## Key Points Discussed

No.	Topic	Highlights
15.	Principal's Report and Updates to Board (Deirdre McCullough) <ul style="list-style-type: none"> <li>• Enrollment Update</li> <li>• Building Update</li> <li>• School Calendar Updates 2024/2025</li> </ul>	<p>BPA is ranked number 2 in SC among elementary schools, and number 1 among charter schools in SC for grades k5-6<sup>th</sup> for US News and World Report.</p> <p>Enrollment presently at 453 students. Looking at advertising for recruiting for next year, considering Facebook, google. Reports that applications for next year are rolling in. Will update the board with that information in January.</p> <p>Building updates reviewed. Smartboard receptacles were updated and presently are holding for 2 boards simultaneously. Will be looking at adding the Chromebook carts to these circuits. Other issues are still pending and Deirdre will be updating Haskell of continued problems after board meeting tonight. Request Pat with Highmark to attend the January board meeting.</p> <p>The Internet was switched to Segra today.</p> <p>School calendar for 2025/2026.</p> <p>Deirdre McCullough will bring an updated calendar in January to review for 2024/2025 to make up the days missed.</p>
16.	Executive Session <ul style="list-style-type: none"> <li>• Legal Advice                             <ul style="list-style-type: none"> <li>○ Personal Electronic Device Policy</li> <li>○ Employee Handbook</li> <li>○ Student Handbook</li> </ul> </li> <li>• Contractual Matters                             <ul style="list-style-type: none"> <li>○ School Uniform Vendor</li> <li>○ Service Provider for Heating/Air</li> </ul> </li> <li>• Christmas Bonus (action item)</li> </ul>	<p>Motion to move into Executive Session by Zach Macinnis, 2<sup>nd</sup> by Rachel Sibilio; All in favor. Motion carries.</p>
		<p>Motion to move out of Executive Session by Rachel Sibilio, 2<sup>nd</sup> by Zack MacInnis; All in favor. Motion carries.</p>

Key Points Discussed		
No.	Topic	Highlights
17.	Possible action item(s) from the Executive Session	<p>Motion to approve the Electronic Device Policy as discussed during Executive session with amended consequences by Amanda Moss 2<sup>nd</sup> by Amy Payne. All in favor; Motion carries.</p> <p>Motion For Deirdre to move into negotiations with Palmetto Screen Printing as our uniform vendor moving forward Amanda Moss 2<sup>nd</sup> by Zack MacInnis. All in favor; Motion carries.</p> <p>Motion to approve retention bonuses for faculty and staff using Title II and general funds as discussed during Executive session Amanda Moss 2<sup>nd</sup> by Rachel Sibilio. All in favor; Motion carries.</p> <p>Motion to allow Dierdre to negotiate with MCG to include wording to adjust the contract to include changing of filters Amanda Dyar Moss 2<sup>nd</sup> by Mel Hahn. All in favor; Motion carries.</p>
18.	Miscellaneous/Other from the Board	Deirdre McCullough will look into getting information from the current landscapers regarding servicing the irrigation system.
	Next Meeting	The next meeting will be held Monday, January 13, 2025, in the BPA conference room at 6 p.m.
		Motion to adjourn at 8:20 p.m. by Amanda Moss; 2 <sup>nd</sup> by Zack MacInnis. All in favor; Motion carries.

Action Plan			
No.	Action Item(s)	Owner	Target Date
1.			
2.			
3.			
4.			
5.			

### Board Member Signatures

No.	Name	Signature
1.		
2.		
3.		
4.		
5.		