

Meeting Minutes

Subject	Belton Preparatory Academy Board of Directors	Date	Monday January 13, 2025
Facilitator	Mel Hahn	Time	6:00 p.m.
Location	BPA Conference Room	Scribe	Amanda Dyar Moss
Attendees	Rachel Sibilio, Zach MacInnis, Amanda Dyar Moss, Mel Hahn, Amy Payne, Edward Hansen		
Public Attendees	Deirdre McCullough, Bill Roach, Ashley Smith, April Cowan		

Key Points Discussed		
No.	Topic	Highlights
1.	Call to Order	Meeting called to order at 6:00 p.m.
2.	Invocation	Invocation led by Zack MacInnis
3.	Pledge of Allegiance	All members and guests recited the Pledge of Allegiance
4.	Freedom of Information Act Compliance	In compliance with FOIA, the agenda was posted on Friday January 10, 2025, to the website and Facebook. It was also posted at the school on Sunday January 12, 2005.
5.	Public Comment	None Submitted
6.	Approval of Agenda	Motion to remove Appointment of Board Member and board office elections to February meeting by Rachel Sibilio 2 nd by Amanda Moss. All in favor; Motion carries.
7.	Approval of December 9, 2024, Minutes (Action)	Motion to approve the minutes Amanda Dyar Moss 2 nd by Amy Payne. All in favor; Motion carries.
8.	Palmetto Embroidery presentation-uniform vendor	<p>The website is set up for store front-BPAuniforms.com. Have held one fundraiser for PTO, selling 312 shirts. There is also sizing available in the store. They also have a Facebook page that can be shared to the BPA page for communications to parents.</p> <p>States turnaround time is approximately 2 weeks for fundraisers.</p>
11.	Board Training (Bill Roach)	Has not been posted yet. February is a tentative date.
12.	Review of Financials (Rachel Sibilio)	<p>Financials reviewed by Rachel. Beginning balance for December reviewed. The retention stipend was paid out for December. Reimbursement with Esser for this will be coming soon. Speech therapy fees will be refunded in February as part of reimbursement.</p> <p>Bond payments reviewed and will increase in July.</p> <p>Reimbursement received from Anderson County for SRO.</p> <p>Still paying for storage units, per Deirdre they are working on cleaning these units out and 1 more load in the container at the church. A copier remains in the portable at the church.</p>
13.	Equipment/Furniture Needs for 2024/2025 Academic Year (Action)	<p>Deirdre McCullough--Reported limitations but being managed. Requesting allocations for Chromebooks for future use. Requesting additional chairs. Board requests quote from school on specific items, sizes and number needed.</p> <p>We are currently short on Chromebooks. Kindergartens and 1st grades are not 1:1. 2nd through 8th grade is 1:1. These are needed for additional interventions for Win Time when students are not in small groups. Requesting 1 loaner per grade level. Given attrition would need 15 Chromebooks. Will</p>

Key Points Discussed		
No.	Topic	Highlights
		get quote on lease vs buy options.

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14.	<p>Principal’s Report and Updates to Board (Deirdre McCullough)</p> <ul style="list-style-type: none"> • Invitation to Board to Award Luncheon at BPA • Enrollment Update <ul style="list-style-type: none"> ○ February Enrollment • PowerSchool Update • Advertising Budget • Building Update • Irrigation system • Purchase of floor waxing machine (Action) • School Calendar Updates 2024/2025 (Action) • Proposed Schedule Change to Support Academic Achievement and Progress • School Calendar 2025/2026 (Action) • Options for School Growth 	<p>Superintendent Runyan will be here on January 22 at 11:30 for “Superintendent’s Pit Stops.”</p> <p>Current enrollment reviewed at 443 students on 1/6 but may have decreased by 3 additional students. The school is following up on reasons for attrition with parents. Request that high schools in the area come to meet with 8th graders for registering for classes for high school.</p> <p>Malissa Brock has been meeting to be able to run the enrollment process through PowerSchool. Malissa has a timeline setup for this.</p> <p>Advertising budget-need to update the google especially with the address. The Facebook page is being updated often. Discussion regarding Geofencing being based on school budget, consider pay per click vs flat fee.</p> <p>The school will check the most recent email from Justin and determine if those items listed as being addressed have been corrected. There are some new cracks noted and will get pictures and forward over for Highmark/Haskell to review.</p> <p>The irrigation system has been cut off. Is being managed by the custodians. Will need a backflow test in the spring.</p> <p>Requesting purchase of buffing machine for the floors. Getting a quote to see what waxing over the summer could entail.</p> <p>Motion to approve the purchase of the buffing machine as discussed by Amanda Moss 2nd by Mel Hahn. All in favor; Motion carries.</p> <p>Motion to appeal to the Charter Institute at Erskine to waive 3 closing dates (October 3, 4 and December 4) by Amanda Moss 2nd by Zack MacInnis. All in favor; Motion carries.</p> <p>Proposed Schedule changes—A 50-minute lag time currently between an elementary student being dismissed if they have a sibling in a middle school grade level. These students would be dismissed from the gym. The teachers for the lower grade levels would then use this time for small groups for students identified as needing academic interventions by an invitation based on MAP scores. Kindergarten is not eligible. Will be focusing on Reading and Math depending on students’ needs. Will plan for 2 days per the week are math focused, and 2 days are reading focused. Students may be eligible for graduating out as progress is achieved.</p>

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		<p>Proposed changes at the middle school level. There are 30 minutes currently allotted for lunch and 30 minutes for recess. Proposing shortening lunch to 20 minutes and recess to 20 minutes. The leftover time of 20 minutes would be added back to instructional time.</p> <p>Programs for consideration are Dreambox, MathNation, Khan. Will also plan for the upcoming school year any programs that may be of benefit for budgeting purposes.</p> <p>Planning to start back Kingdom Konnections and Coffee and Conversation.</p> <p>Motion to approve the 2025/2026 school calendar as discussed. Zack MacInnis 2nd by Amy Payne. All in favor; Motion carries.</p> <p>Options for School Growth-Maximum capacity is 560. Has not received.</p>
11.	<p>Executive Session</p> <ul style="list-style-type: none"> • Legal Advice <ul style="list-style-type: none"> ○ Charter Amendments ○ Contacts related to previous lease agreements • Contractual Matters <ul style="list-style-type: none"> ○ School Uniform Vendor ○ Service Provider for Irrigation System 	<p>Motion to move into Executive Session by Amanda Moss, 2nd by Zack MacInnis; All in favor. Motion carries.</p>
		<p>Motion to move out of Executive Session by Amanda Dyar Moss, 2nd by Mel Hahn; All in favor. Motion carries.</p>
12.	Possible action item(s) from the Executive Session	<p>Make a motion to delay charter extension for high school starting 2025-2026 school year by Amanda Moss, 2nd Zack MacInnis. All in favor; Motion carries.</p>
13.	Miscellaneous/Other from the Board	
	Next Meeting	<p>The next meeting will be held Monday January 21, 2024, in the BPA gym at 6 p.m.</p>
		<p>Motion to adjourn at 9:27 p.m. by Amanda Moss; 2nd by Mel Hahn. All in favor; Motion carries.</p>

Action Plan			
No.	Action Item(s)	Owner	Target Date
1.			
2.			
3.			
4.			
5.			

Board Member Signatures		
No.	Name	Signature
1.		
2.		
3.		
4.		
5.		